

CREDIT APPLICATION



To complete the form, please print it out, fill in the required information, and return it to your local depot by post or email.

Please use BLOCK CAPITALS.

1. LIMITED / PUBLIC LIMITED / UNLIMITED COMPANIES

ABOUT YOU

Trading Name..... Nature of Business.....
Registered Office Address.....
..... Postcode.....
Company Registration Number..... VAT Registration Number.....
Date Business Established..... Telephone.....
Email.....
Company Website.....

INVOICE DETAILS

Invoice Statement Address.....
..... Postcode.....
Accounts Contact Name..... Telephone.....
Email.....

BUYER DETAILS

Head Purchaser / Buyer Name..... Telephone.....
Email.....

TRADE REFERENCE 1

Company Name..... Contact Name.....
Telephone..... Email.....
Company Address.....
..... Postcode.....

TRADE REFERENCE 2

Company Name..... Contact Name.....
Telephone..... Email.....
Company Address.....
..... Postcode.....

CONTINUED OVERLEAF >

2. SOLE TRADER / PARTNERSHIPS / PRIVATE INDIVIDUALS

ABOUT YOU

Name 1..... Home Address.....

Postcode..... Years at Present Address.....

Name 2..... Home Address.....

Postcode..... Years at Present Address.....

BANK DETAILS

Bank Name & Branch..... Account Number.....

Sort Code..... Telephone.....

THE SMALL PRINT

I accept and agree to comply with Norspace Terms and Conditions (overleaf). I can confirm that all the information is true and complete. I give my consent to a credit search being made on me both now and at any future date. I understand this search will be recorded by the agency and may be disclosed to subsequent enquiries.

I confirm that I have read and agree to the Terms and Conditions overleaf. (Please tick).

SIGNATURE

Print Name.....

Signature..... Date.....

1. General Conditions

- 1.1 General Terms & Condition apply (attached below).
- 1.2 It is the Customers responsibility to insure the equipment at all times and all damage fire & theft to/of equipment is the Customers responsibility.
- 1.3 All damages are chargeable.
- 1.4 A cleaning charge may apply if equipment is returned in a dirty condition.
- 1.5 All prices quoted exclude VAT.
- 1.6 All items quoted are subject to availability upon receipt of either a Purchase Order (PO) or advance payment.
- 1.7 This information is provided as a quotation only.
- 1.8 Equipment is not reserved or booked based on this enquiry.

2. Hire Charges

- 2.1 Minimum hire term and minimum hire rate will apply if off hired before agreed hire term.
- 2.2 Quoted prices are based on the hire duration provided by you, the Customer.
- 2.3 All hire charges will apply for the entire duration of the hire, equipment will not be suspended for any reason during the hire term (e.g., bank/public holidays, site shutdowns, Easter, Christmas etc). No exceptions.
- 2.4 Off-hire notifications must be provided in writing. A minimum of 3 working days must be given for all off-hire notifications. Collection dates will be advised at point of off-hire which may be subject to transport availability.

3. Customer New Accounts

- 3.1 A credit/debit card payment in advance is required for all new accounts and first hires.
- 3.2 A minimum of 4 weeks hire plus transport charges are required to be paid at the point of order.
- 3.3 A security deposit of £500/€500 will also be required for all new accounts which is refunded at the termination of the hire contract.

4. Fuel

- 4.1 Equipment will be supplied with a full tank of fuel.
- 4.2 Equipment must be returned at the end of the hire with a full tank of fuel.
- 4.3 A refuelling charge will apply if equipment is returned without a full tank of fuel.
- 4.4 Refuelling rates are subject to fluctuation and Norspace reserves the right to change the refuelling cost at any time.

5. Transport

- 5.1 Delivery and collection charges are based on transport being carried out during normal working hours.
- 5.2 Normal working hours for delivery and collection are Monday to Friday 08:00 - 16:30 hrs.
- 5.3 Transport outside normal working hours may be subject to additional charges.
- 5.4 A window of 30 minutes has been included for loading and unloading, additional waiting time or delays on site will be charged at £95/€110 per hour for crane mounted vehicles and £60/€75 per hour for all other vehicles during normal working hours.
- 5.5 Risk Assessments and Method Statements (RAMS) are available on request and will incur a fee of £77/€90. A minimum 72-hour prior notice period is required to provide these documents.

6. Accommodation Units

- 6.1 A credit/debit card payment in advance is required for all new accounts and first hires.
- 6.2 Responsibilities of the Customer include the following:
 - a. Connection and disconnection to all services
 - b. Provision of ramps, rails and steps
 - c. Final onsite electrical testing and certification
 - d. Suitable ground works and site preparation
 - e. Planning and Building Control approval
- 6.3 All accommodation units are supplied fully tested prior to delivery in accordance with Norspace "Pre-hire" standards.

7. Toilets & Toilet Servicing

- 7.1 Toilets are to be sited on a hard standing surface.
- 7.2 Toilets hired on an ongoing weekly basis include 1 no. weekly service. Service days are subject to change (e.g., during bank/public holidays).
- 7.3 Blocked access, waiting time or any other reason leading to a separate site visit will incur an additional charge. Otherwise, the toilet will be serviced as usual the following calendar week.
- 7.4 Toilets/waste holding tanks that require tanker servicing must not be placed more than a maximum of 5 metres from the access point for the tanker vehicle.
- 7.5 Toilets are to be located onsite in one group together on a hard standing surface in order to facilitate delivery, servicing and collection.
- 7.6 Toilets not located in one group together may incur an additional charge.
- 7.7 Toilets left on grass/soft areas will not be serviced or collected. Charges will apply if not left ready and available for collection.

8. Technician / Maintenance Call Outs

- 8.1 Toilets are to be sited on a hard standing surface.
- 8.2 Maintenance personnel are only available during normal working hours for routine maintenance.
- 8.3 Callouts due to Customer error and or damage will be chargeable. Hire cost does not include out of hours cover/support.
- 8.4 If out of hours support is required, this must be requested, agreed, and booked in advance of the hire.